

# Subject programme

1. Subject name / subject module: **Internship "Employee competencies"**
2. Lecture language: **English**
3. **The location of the subject in study plans:**
  - Area or areas of the studies: Computer Engineering and Mechatronics
  - Degree of the studies: **1<sup>st</sup> degree studies**
    - Field or fields (implementation of effects standard): **Mechatronics**
4. Supervision of subject implementation:
  - The Institute / Another unit: **Institute of Informatics and Mechatronics**
  - The person responsible for the subject: **Skiba Małgorzata, mgr inż.**
  - People cooperating in the development of the programme of the subject:
5. The number of hours and forms of teaching for individual study system and the evaluation method

Mode of study	Teaching activities with the tutor																		Total ECTS			
	Form of classes																					
	SOW	ECTS	Internships	SOW	ECTS	...	SOW	ECTS	...	SOW	ECTS	Internships	SOW	ECTS	...	SOW	ECTS	...	SOW	ECTS		
Full-time studies			0	0	10							320										
Part-time studies																						
Credit rigor	...		pass/fail grading																			

6. Student workload – ECTS credits balance  
*1 ECTS credit corresponds to 25-30 hours of student work needed to achieve the expected learning outcomes including the student's own work*

Activity (please specify relevant work for the subject)	Hourly student workload (full-time studies/part-time studies)
Total student workload (TSW)	320/0
ECTS credits	10
* Student's workload related to practical forms	320/0
Student's workload in classes requiring direct participation of academic teachers	0/0

7. Implementation notes: recommended duration (semesters), recommended admission requirements, relations between the forms of classes:

None

Recommended duration of the subject is taken from the course plan.

8. Specific learning outcomes – knowledge, skills and social competence

Specific learning outcomes for the subject		Form	Teaching method	Methods for testing of (checking, assessing) learning outcomes
Outcome symbol	Outcome description			
<b>Knowledge</b>				
K_W17	A student has knowledge of the applicable health and safety regulations. Can characterize the profile of the institution's activities, discuss its structure, taking into account the specifics of individual departments (at the place of the internship).	Internships	inquiry methods	Assessment of the internship documentation related to internship programme, Assessment of the test on the e-learning platform
<b>Skills</b>				
K_U04	A student is able to look for new, innovative ways to solve problem situations.	Internships	inquiry methods	Assessment of the internship documentation related to internship programme, Assessment of the test on the e-learning platform
K_U11	A student is able to characterize the specificity of working conditions in a given entity. Is able to independently organize work time and perform tasks according to priorities. He can look for new, innovative ways to solve problem situations			

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K_U20	A student has the ability to communicate effectively. He improves his communication skills, based on the principles of dialogue, working on the ability to actively listen to others and properly carry out orders, in accordance with the assigned roles in th			
K_U21	A student is able to efficiently use information technologies in order to collect, process and analyze data. He improves his communication skills, based on the principles of dialogue, working on the ability to actively listen to others and properly carry			
<b>Social competence</b>				
K_K07	In interpersonal relations, a student adopts an attitude of tolerance to different views and behaviors of colleagues, based on the principles of partnership. He is guided by the principles of ethics in his actions.	Internships	inquiry methods	Assessment of the internship documentation related to internship programme, Assessment of the test on the e-learning platform

## 9. Assessment rules / criteria for each form of education and individual grades

0% - 99%	fail (nzal)	100%	pass (zal)
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Activity	Grades	Calculation	To Final
Passing tests on ONTE platform	zal/nzal (passed/failed)	zal = 50% / nzal = 0%	50%
Provision of the necessary documentation in accordance with the internship programme	zal/nzal (passed/failed)	zal = 50% / nzal = 0%	50%
<b>Final result</b>			<b>100%</b>

## 10. The learning contents with the form of the class activities on which they are carried out

### Internships

1. Health and safety rules (working with computer, workplace ergonomics);
  2. Functioning of an enterprise, company from the IT industry or a company that largely uses IT tools available on the market;
  3. Training the skill of combining knowledge gained during previous studies and skills in design, programming, operating systems and the practice of business operations and IT industry institutions;
  4. Shaping the model attitudes of the future employee.
11. Required teaching aids  
None
12. Literature:
- a. Basic literature:  
Internship programme
  - b. Supplementary literature:  
None
  - c. Internet sources:
13. Available educational materials divided into forms of class activities (Author's compilation of didactic materials, e-learning materials, etc.)
14. Teachers implementing particular forms of education

Form of education	Name and surname
1. Internships	Skiba Małgorzata, mgr inż.